

Welcome to the Meeting

Zoom Information and Meeting Etiquette:

- All attendees are muted when joining the meeting.
- Please unmute when you wish to speak, and mute again when you have finished.
- Take turns speaking and be patient! You can also use chat to ask questions, or raise your hand (click “reactions” to access this feature).
- Those using phone audio will be unmuted during voting and discussion. If your phone has the manual option to mute, please use that feature when you are not speaking.
- If discussion moderation becomes necessary, the chair will mute all participants and call on speakers in turn, using the raise hand feature.
- The meeting will be recorded, beginning with the call to order.
- Sign-in for FLEX is available via a link to a shared document posted in chat.

Curriculum Committee


October 6, 2021

Zoom:

<https://cccconfer.zoom.us/j/94208860657?pwd=N0pIR3RkNkptRWwPeE03OHpMenNwdz09>

Action Items

- Meeting Minutes
September 1, 2021
- Initiatives



Curriculum Committee
Sarah Harris, Ph.D., Co-Chair
Jennifer La Serna, Ph.D., Co-Chair
Spring 2021

Committee Members

Present:

- Co-Chair:** Sarah Harris, Jennifer Vega La Serna
- Curriculum Librarian:** Daniel Alvarado
- Faculty Representatives:** David Heywood, Charles Abee, Amy Vega-Pritchett, James McDonnell, Tiffany Wainwright, Leah Velasquez, Milena Seyed, Monica Urban, Chris Huff, Anne Morris, Eric Hetherington, Allyson Briano, Aimee Ahle
- Academic Deans/Directors:** Jonna Schengel, Kristin Robinson, Louann Waldner, Richard Lubben, Angela Sanchez, Jesse Wilcoxson, Francisco Banuelos, Michele Brock, Jenny Saechao
- PTA Director:** Joseph Castillo
- Articulation Officer:** Greg Keen
- Financial Aid Resources Specialist:** Amanda Cota
- Director of the Police Academy:** Tom Wilson

Absent:


- Faculty Representatives:** Andy Hinojosa
- Academic Deans/Directors:** Brent Davis
- LRC Director:** Mai Soua Lee
- Distance Ed Coordinator:** Vacant
- Financial Aid Director:** David Loverin
- Evaluations Specialist:** Justine Kincade
- Student Rep:** Vacant
- Director of Dual Enrollment:** Brandon Hildreth

Curriculum Committee
Wednesday, September 1, 2021
3:10 pm – 5:00 pm, Online – Confer Zoom

1. **Call to Order** – Meeting was called to order at 3:10 pm
2. **Comments/Questions**
 - a. **Regarding Items on the Agenda** – None.
 - b. **Regarding Items Not on the Agenda** – Members introduced themselves. Sarah Harris introduced meeting etiquette and shared that she will be serving on the ASCCC and Jennifer Vega La Serna will be serving on 5C.
3. **Curriculum Committee Training**
 - a. **Governance & Curriculum Committee** – Sarah Harris shared information about shared governance and the role of the Curriculum Committee.
 - i. **COS Organizational Meeting Guide** – Jennifer Vega La Serna shared information about participatory governance and the role and responsibility of the members.
 - ii. **COS Governance Manual** – Sarah Harris shared information about the COS Governance Manual.

Action Items

- LIBR 150
 - Assigning courses to disciplines is a key responsibility of faculty in the 10+1 (“placing courses within disciplines”)
 - Title 5 requires faculty teaching a course possess minimum qualifications according to the CCCCO disciplines list
 - “Curriculum committee members should remember that placing courses within the disciplines is done to assure that [instructors] qualified to teach these courses are likely to possess the appropriate preparation to teach them effectively” (ASCCC, Qualifications Paper)


LIBR 150: Research Skills Lifelong Learn 1

LIBR 150: RESEARCH SKILLS LIFELONG LEARN

Proposer:

Name: Milena Seyed	Email: milenas@cos.edu
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Effective Term:
Spring 2022

Credit Status:
Credit - Degree Applicable

Subject:
LIBR - Library

Course Number:
150

Catalog Title
Research Skills for Lifelong Learning

Catalog Description
This course helps students develop essential information literacy skills necessary for lifelong learning. Students will explore topics related to psychological, cultural, sociological, cognitive, and physiological impacts of living in an information society, such as the digital divide, intellectual freedom, health effects of internet use, information overload, and online privacy. They will learn to effectively retrieve information sources and use criteria to evaluate them for academic and personal use.

Advisory on Recommended Preparation:
COMP 130 or equivalent course with a minimum grade of C

Method of Instruction:
Distance Education
Lecture and/or Discussion

Course Units/Hours:

Course Units Minimum:
3

Lecture Hours Minimum (week)
3

Total Contact Hours Minimum (semester)
52.5

Total Outside Hours Minimum (semester)
105

Total Student Learning Minimum Hours (semester)
157.5

Repeatability:
No

Open Entry/Exit:
No

Field Trips:
Not Required

Recent Legislation

- AB 1111 – Common Course Numbering
 - This bill has been approved by the legislature and is awaiting the governor’s signature. It calls for the CA Community Colleges to adopt a common course numbering system for all GE and transfer pathway courses.
- AB 928 – Transfer Reform
 - This bill has been approved by the legislature and is awaiting the governor’s signature. It calls for the creation of a single transfer GE pattern for CSU and UC, and requires students who declare a goal of transfer be automatically placed in an ADT, where one exists for their major.

Curriculum Regionals

Fall ASCCC Curriculum Regionals:

- October 18: 9am – 12pm
- October 21: 1pm – 4pm

Friday, October 1, 2021 at 15:04:55 Pacific Daylight Time

Subject: Register Today! Fall 2021 Curriculum Regionals - Virtual Event
Date: Friday, September 24, 2021 at 9:07:40 AM Pacific Daylight Time
From: ASCCC Communications
To: CURRICULUM@LISTSERV.CCCNEXT.NET
Attachments: asccc_2021_regional-meeting_web_header.jpg

External Email



You're Invited! Fall 2021 Curriculum Regionals

Join us for the Fall 2021 Virtual Curriculum Regionals to learn, discuss and share about curriculum. Hear updates from the California Community College Chancellor's Office (CCCCO) and the Academic Senate for California Community Colleges (ASCCC). Topics will include the new Title 5 regulations on ethnic studies and the CSU Area F, new Distance Education (DE) definitions, General Education (GE) changes, Common Courses Numbering, and DEI in Curriculum. There will also be time to meet and brainstorm with fellow curriculum enthusiasts.

Two opportunities to attend; links to register by date:

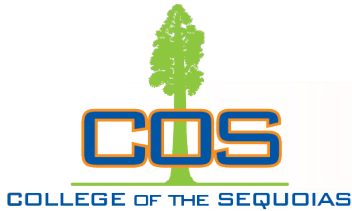
- October 18 Regional 9am - 12pm | [Event Page](#) and [Registration Link](#)
- October 21 Regional 1pm - 4pm | [Event Page](#) and [Registration Link](#)

Email events@asccc.org if you have any questions. We hope to see you there!

ASCCC Communications
Academic Senate for California Community Colleges
One Capitol Mall, Suite 230, Sacramento, CA 95814
phone: 916.445.4753 fax: 916.323.9867
www.asccc.org

Program Currency

- CTE Programs currently reviewed for currency every two years
- Aligned with Title 5, 55003 (requires pre- and co-requisites for CTE programs and courses be reviewed every two years)
- Related AP/BPs: AP4020 (Curriculum and Program Development) AP/BP4260 (Prerequisites and Corequisites)
- Possible alternative processes – program review, research reporting?



Committee Training: ADT's

- AB 928 requires students who declare a goal of transfer be placed in an ADT on their SEP, unless there is no ADT in their intended major or they opt-out
- CSU Faculty determine “similarity” for programs students can complete at the CSU
- See here for Fresno State designations:
<https://studentaffairs.fresnostate.edu/registrar/articulation/fresnostatetmcsimilaritydesignations.html>



Associate Degrees for Transfer

- ADTs are aligned to Transfer Model Curricula (TMC) developed and vetted through C-ID
- These degrees cannot exceed 60 units and cannot contain additional course requirements beyond the provisions of the TMC
- Currently these must use CSU GE Breadth or IGETC, and have a minimum of 18 units in a major or area of emphasis (as determined by the TMC).
- Where additional elective units are available, students may take transfer electives – these cannot impose an additional “local graduation requirement”
- Courses must have either C-ID approval or specific CSU articulation

ADT's and Curriculum Review

- Course Units – Units should, where possible, align with C-ID in order to ensure degrees remain at 60 units and provide options to students
- Where there is flexibility in requirements, consider the requirements of common transfer institutions
- Double-Counting: The maximum number of “double counted” units is limited to the number of units assigned to each GE Area.
 - Example: A college’s Calculus course is 5 units. The maximum number of units allowed for CSU GE-B Area B4 and IGETC Area 2 is 3 units. Thus, only 3 of the 5 units of the calculus course can be double counted for the CSU GE Area B4 or IGETC Area 2.
- Courses can only be double counted in one GE Area.
 - Example: The Early Childhood Education Transfer Model Curriculum (TMC) identifies C-ID CDEV100 as applicable to CSU GE Area D and Area E. However, the “double counted” units can only apply to either CSU GE Area D

Equity and the COR

Some Considerations for Equity in the COR:

- *Requisites*: Review for disproportionate impact and ensure these do not create undue barriers for students.
- *Title and Course Description*: Is language inclusive and relevant to students?
- *Course Content*: Is language inclusive and relevant to students (SLOs)? Does content reflect, where relevant, DEI concepts? Are students' lived experiences reflected in course topics and objectives?
- *Textbooks/Course Materials*: Consider cost, OER options, and diversity of authors/content represented

Equity Review in CMS

- Add question to Courseleaf Review:
 - Similar to Library Materials question
 - “Reviewed for Equity” Y/N
 - Y opens description box for documentation of changes.
 - Help text with link to resources.
- Support work to build training/ cultural curriculum audit process
 - Possible work group creation to develop materials/ process recommendation



Curriculum Committee Handbook

- Please share link with your division!
- Some sections are still in-progress but resources are up and available
- <https://cos.instructure.com/courses/24277>